

Friends At Your Metro Animal Shelter (FAYMAS)
Board Meeting Minutes
Sunday, January 16, 2022
Zoom 10 am

In Attendance:

Bonnie King, President
Chris Lynch, Vice President
Jennifer Krutewicz, Treasurer
Judy Bucholtz, Secretary
Julia Gerardo, Facebook & Instagram Administrator

Call to Order: 10:19 AM

Minutes: September 26, 2021 - Meeting Minutes – **Approved as Emailed.**

Reports – Information Only

- Treasurer
 - Current Bank Balance: \$15,962.80
 - Year-end data for Annual Report production: Year-end data for annual report was shared. Expenses were down due to COVID. A grant was received by FAYMAS from Cascade Animal Protection Society (CAPS). The \$10,770 grant will be used for K9 grass from Forever Lawn. The budget for 2022 was presented and approved. It will be shared with members at the annual membership meeting on March 26, 2022.
 - Budget Pie Chart for 2021 FAYMAS website was presented and will be sent to Bonnie for addition to the website.
 - Jenn agreed to research the appropriate IRS code for cities to receive grants. This information will be used so Metro Animal Services can directly request a grant from Cascade Animal Protection Society (CAPS) for vaccines. Jenn will send the information to Chris and Bonnie. If CAPS cannot grant to municipalities, FAYMAS will consider.
- Vice President
 - Metro happenings: The shelter is still looking to hire a kennel assistant and they continue to have other staff shortages because of COVID. The shelter has been full with dogs, but assistance is being provided by other local rescue organizations. Several vet visits for cats have occurred in the past month that will be charged to FAYMAS.
 - Update on Forever Lawn (K9 grass for the dog run) project. Supplies have been ordered to install, but are back-ordered. Will schedule the installation once received. A ribbon cutting will be planned when complete. Chris will work with the shelter to plan. A ZOOM opportunity is being considered so board members and others who cannot attend would be able to view. Will need to write a recap of the project and send pictures to Cascade Animal Protection Society (CAPS) upon completion.
- President
 - Activity Report Update through December 2021 – **emailed and reviewed.**

Calendar Sponsors 2022	5/31/2021	3946.00
Calendar Sales 2022	12/31/2021	1511.58
FAYMAS Member Cal. Participants 2022	5/31/2021	304.91
Fred Meyer Community Rewards	11/30/2021	548.33
AmazonSmile	8/31/2021	414.14
Benevity Donations	12/31/2021	260.00
Frontstream/Truist	10/31/2021	531.10
Network for Good/FB Charities Aid	7/31/2021	511.00
Foundation of America	12/31/2021	90.00
Fidelity (Bill Tanner)	11/30/2021	100.00
Givinga Foundation	7/31/2021	24.68
United Way of King Co.	8/31/2021	595.49
USConnect	11/30/2021	6.09
Cascade Animal Protection Society Grant	10/31/2021	10770.00
Donation + State Farm Match - Chris Lynch	11/30/2021	1500.00
Donation + State Farm Match - Michael Holmes	3/28/2021	500.00
Paid Memberships	12/31/2021	500.59
Other Donations	11/30/2021	3392.01
■ Total Revenue 2021 only		\$25,517.36

- 2022 Calendar sales: About 20 available
 - Solicitation for 2023 calendar sponsors starts February.
- Membership numbers as of 1/12/22: 1 FF, 23 General, 10 Seniors, 0 Students. Total 34. **One more than last report.** It was suggested to post on Facebook about annual membership, and Fred Meyer Community Rewards & AmazonSmile donation possibilities. Bonnie will send Julia information.
- Facebook & Instagram Administrator:
 - Will post pics and stories on FAYMAS FB page 2 times a week. Chris will also send Julia ideas and pictures for stories.
 - Suggestion: Once a month include information on how to become a member, donate through website and through Fred Meyer and Amazon or alternate this information from month to month.

Unfinished Business:

- Prepare for annual membership meeting. Bonnie will email a To Do list from today's meeting.

New Business:

- Bills to reimburse Chris for Firgrove Veterinary expenses. Latest: \$871. Voted and **Approved** to reimburse Chris.
- Jenn suggested amending financial procedures for reimbursements. Bonnie will change financial procedure to "a review and retroactive approval at board meetings of reimbursed expenses during the previous quarter."

- Wild Apricot price increase proposal. Information previously emailed. Switch from PayPal to Wild Apricot pay process for online donations and membership. This will save FAYMAS money on an annual basis. The Square will continue to be used for in-person donations. **Voted and approved to make the switch.**
- Date scheduled for annual (ZOOM) meeting: **Saturday, March 26, 2022 10 am**

Other:

Adjourn: 11:30 AM

/s/ Bonnie King _____
Bonnie King, President

/s/ Judy Bucholtz _____
Judy Bucholtz, Secretary