

**Friends At Your Metro Animal Shelter (FAYMAS)**

**Board Meeting Minutes**

**Sunday, January 15, 2023**

**10 am**

**Virtual**

<https://zoom.us/j/8147517881>

(Use this link for each meeting)

**In Attendance:**

Bonnie King, President

Chris Lynch, Vice President

Jennifer Krutewicz, Treasurer

Julia Gerardo, Facebook & Instagram Administrator

Judy Bucholtz, Secretary

**Call to Order: 10:20 am**

**Minutes:** October 16, 2022 - Meeting Minutes – **emailed & approved**

**Reports – Information Only**

- Treasurer Jenn
  - Current Bank Balance \$11,000 (later confirmed as \$11,645.48)
  - Year to date Report of direct public support in 2022: Budgeted \$14,100, Actual \$17,286
  - Year-end data for Annual Report: Net income (\$3,379). Balance forward from 2021 covered the difference between income and expenses in 2022.
  
- Public Relations
  - Facebook: 142% increase of posts seen
  - Other: Videos from Metro have been successful (likes, shares). Julia has been having trouble accessing pictures & videos.
  - Created a resume of Blue (dog). Well received.
  - Bonnie King created a post about adoptions taken from another nonprofit site, which received good engagement. Reminder to send Julia any ideas, pictures for FAYMAS Facebook page.
  - Because of unauthorized activity on Bonnie's FB account, it was decided she would be removed as a FAYMAS FB business administrator, Bill Tanner and Julia will be added instead to protect the account.
  
- Vice President - Chris Lynch
  - Metro happenings:
    - Veterinary Services: Spays and neuters. As of December 31, 2022, Firgrove declined to renew their contract which previously discounted pricing for the shelter. They will continue to provide medical care as needed for the shelter, but not at a discounted price.
    - Auburn Valley purchased NW Spay. They have agreed to contract with Metro, but challenges in using their services include transport of animals to Tacoma, drop off and pickup times and the cost is much higher. NW Spay/Neuter average charge for

cat is: \$160 and dog (depending on weight) the average is \$271. Animals are scheduled about once a week.

Pasado's Safe Haven has a mobile spay/neuter station and has also agreed to contract with Metro. They can take up to 8 animals a month (may increase to two) and will provide service at the shelter. The charge for cats \$60 and dogs \$92.50.

- Chris proposed that FAYMAS assist Metro Animal Shelter with costs for those animals that get spayed/neutered, but are not adopted and are transferred to other rescue organizations so Metro is not stuck with the cost.
  - Chris explained her rationale including the possible cost exposure to FAYMAS. Costs to FAYMAS would not include: feral cats, summer newborns, pregnant mama cats, and dogs with medical issues who require regular veterinary care, and animals with behavioral issues that are transferred.
  - After discussion, a **motion was made, seconded, and Approved** to authorize up to \$5000 to cover the cost of certain costs incurred by the City of Sumner when animals are spayed/neutered, but not adopted from Metro and have to be transferred to other rescue organizations. This situation will be revisited as funds are expended.
  - Chris will begin the work of applying for grant funds to help with this project when more data and information is available.
  - Fees at the shelter will also be going up to cover spay/neuter costs to adoptees. FAYMAS will need to re-evaluate our subsidies of certain adoptions since this will be an increased expense.
  - State Farm has decided to no longer match retiree donations to FAYMAS. This could be a loss of up to \$2500 a year.
  - Shelter Staffing – Officer Debbie Perry who is also a vet tech will be retiring January 18, 2023. Two new officers have been hired and are in training with Debbie and the shelter supervisor, Nikki Thawsh.
- President - Bonnie King
    - Activity Report Update – **emailed** and highlights discussed. Actual expenses in 2022 exceeded actual revenue. The carry forward from 2021 was sufficient to cover costs and provide a carry forward to 2023.
    - Key Bank account compromised: new debit card coming. The debit card is used for mailing & reports filed online with the state and IRS. It is also used to renew the FAYMAS website and online payment application.
    - Bonnie will file the 990 IRS form after receipt of 2022 year end data from Jenn.
    - Bonnie will send Jenn the December subsidy numbers so final year end calculations can be made and the annual report can be created, sent for printing and distribution before the annual Member meeting in March.
    - Membership numbers as of 12/31/22: 1 FF, 27 General, 11 Seniors, 0 Students. Total 39. Minus 5 from last report.

**Unfinished Business: none**

**New Business:**

- Retroactive bills paid to date. Requires a **vote** to approve a total of **\$5613.43. Motion made, seconded and Approved.**
  - Chris for Firgrove Veterinary expenses. \$3985.84 + \$660.43
  - Chris for flyers. \$45.91
  - Casey Capinetti for mileage @ \$62.5/mile. \$43.75. The new mileage rate for 2023 is \$.655/mile.

- City of Sumner subsidies. \$107.50 (Oct) + \$770 (Nov)
- **A motion was made, seconded and Approved** to pay the \$180 post office box renewal fee before the end of January to save money. There will be a renewal increase after that date. (Later learned current rate only available within the first two months of the year; FAYMAS renewal is in August and the price will go up).

**Other**

- The date for the next virtual Annual Membership Meeting is **March 25, 2023 at 10am.**
- Chris is having issues with Square. Jenn will look into setting up Venmo or Zelle account to accept funds into the Key Bank account in addition to Square.

**Adjourn time: 11:50 am**

/s/ Bonnie King  
President

/s/ Judy Bucholtz  
Secretary