

**Friends At Your Metro Animal Shelter (FAYMAS)**  
**Board Meeting Minutes**  
**Sunday, November 12, 2023, 10 am**  
**In-person – Bonnie’s home and**  
**Virtual for Julia**

**Call to Order: 10:19 AM**

**In attendance:**

**Bonnie King, President**  
**Chris Lynch, Vice President**  
**Jennifer Krutewicz, Treasurer**  
**Judy Bucholtz, Secretary**  
**Julia Gerardo, Public Relations**

**Minutes: July 15, 2023, Board Meeting – emailed & approved**  
**Reports – Information Only**

- Treasurer
  - Current Bank Balance: \$5,762.53
  - Year to date Report through September 2023
- Public Relations
  - Facebook and Instagram - going well. Engagement reach has increased 20%. Recent post was for a 2-year-old dog named Pinecone who needed hernia surgery. FAYMAS. paid \$2700 for the surgery.
  - Other: Instagram. More cats than dogs posted lately.
- Vice President
  - Metro happenings: Posted on Bonnie’s Facebook page recently was the story of Pinecone (2-year-old dog) who needed hernia surgery. FAYMAS paid \$2,700 and Pinecone recovered and was successfully adopted.
  - Tacoma Humane Society has made the decision not to take over Metro Animal Shelter.
  - Metro Animal Shelter has been short-staffed and has had to close doors several days in the past few months. Hired a new kennel tech.
  - Permanent Metro employees now training new volunteers instead of volunteers training volunteers. In the meantime, Tacoma Humane has been helpful by inviting everyone from Metro to attend a dog training class.
- President
  - Activity Report Update – **emailed.** 2023 income was \$15,097.65 and outgoing expenses were \$21,055.18 to date. FAYMAS had a carryover balance from 2022 which covered the extra expenses.
  - Membership numbers as of 11/2023: 1 FF, 37 General, 12 Seniors, 0 Students. Total 50.

**Unfinished Business:**

- The Future for FAYMAS
  - Grants and funding needs. Chris will take the lead with grant writing. Bonnie talked about the need to cut future expenses and raise calendar sponsorship and membership fees. Calendar sponsorship has been \$250 for 10 years. It was proposed to raise sponsorship for calendars from \$250 to \$300 per page. And membership raised to \$30 (from \$25).  
**Voted and approved.**

- Officer responsibilities: Continue in current positions.
- Recently, FAYMAS replaced a broken dishwasher. It was proposed to no longer pay for washer/dryer/dishwasher replacements. If instances arise, it will be evaluated to determine expense vs budget.
- Annual Report – cut back on expenses by producing a one-page letter instead of the multi-page annual report.
- If subsidies have to be cut back, the focus should remain on veterinary expenses.

**New Business:**

- Retroactive bills paid since July meeting: Requires a **vote** to approve total of **\$10,665.68**.  
**It was voted and approved to pay retroactive bills.**
- - Chris for Firgrove Veterinary expenses & Washer **\$ 8,895.57**
    - 7/7 \$2481.39
    - 7/15 \$21.31
    - 7/31 \$986.82 (Washer)
    - 8/11 \$4327.82
    - 9/7 \$1078.23
  - City of Sumner subsidies. **\$ 667.50**
    - 8/31 for July \$95
    - 9/30 for August \$572.50
    - 10/31 for September \$0
  - Mailing, SOS Fees - **\$66.40**
  - Other Veterinary Expenses: 10/31 **\$1034.61** (Paid directly to Firgrove by Bonnie with FAYMAS debit card)
  - Misc. AffiniPay fees **\$1.60**

**Other:**

- Proposed date for next meeting: **Sunday, January 28<sup>st</sup>, 10 a.m. at Bonnie King's home**
- Proposed date for FAYMAS Membership Meeting: **April 13<sup>th</sup> at 10 a.m. Meeting will be virtual.**

**Adjourn time: 11:30 a.m.**

/s/ Bonnie King  
President

/s/ Judy Bucholtz  
Secretary